

*C. Thomas Fitts, III, D.M.D., F. A. G. D., P.A.  
Important Information for Our Patients*

*Terms of Payment*

*The following is a guide to the terms of payment we accept. We are committed to working with you to match a payment plan to your needs; therefore we offer different options to our patients, which allows for payment to be convenient and flexible. We are available to answer any questions you may have.*

*Dental Insurance*

*We will gladly assist you with your dental insurance plan. To help us assist you in obtaining your maximum benefit, please bring your insurance explanation of benefits booklet and your insurance card to your visit. Once your plan coverage has been verified, we will accept assignment of benefits from your insurance plan. However most plans cover only a portion of the dental fee, therefore as a courtesy to our patients we will file your primary insurance for you but we ask that you pay the deductible and the portion we estimate your plan will not cover at the time of service. If your insurance company has not paid within 60 days you will be billed for the unpaid balance and payment in full will be expected at this time. We recommend you become directly involved in communication with your insurance company in order to expedite payment.*

*Payment Options*

- We accept Visa, Master Card, money order, cash, or personal check.*
- A convenient interest free six months payment plan through our in-office financial partner.*
- A pre-authorized monthly payment plan on your credit card.*

*Appointments*

*In order to allow the best possible care for our patients we reserve a specific time just for you and make every effort to see you as scheduled. We appreciate your promptness and your consideration in not changing your scheduled time. However, if you need to change your appointment a 24-hour notice is expected. This gives us the opportunity to schedule another patient for treatment. A fee of \$75.00 per appointment hour will incur without a 24-hour notice.*

*Consent for Dental Consultation and Radiographs*

*A dental radiographic (x-ray) examination is one of the most important diagnostic tools your dentist uses to determine the presence of any dental disease and help you prevent dental diseases. Dental films enable the dentist to see inside bone and into the space between your teeth where even the smallest instrument cannot probe. Despite the preventive measures taken today by conscientious dentists and patients, problems can still develop in and around your teeth and supporting bone.*

*You want the best possible care. Your dentist can give you the best care only with the help of a dental radiographic examination. With the aid of dental films, your dentist can often detect conditions that, if left untreated - would eventually affect the function and appearance of your teeth as well as your overall health.*

*I hereby give Dr. C. Thomas Fitts, III my consent for dental consultation and radiographs. I have been informed of the reasons for radiographs. I also agree to accept financial responsibility for the treatment.*

\_\_\_\_\_  
SIGNATURE OF RESPONSIBLE PARTY

\_\_\_\_\_  
DATE